



Outgoing Wire Transfer request – WITHIN CANADA

Note: Inaccurate or missing information may cause the wire to be delayed, returned, or assessed additional fees.

Part 1 – Sender Information			
Member First Name		Member Last Name	
Account Number	Wire Transfer Amount	Wire Transfer Currency	

Part 2 – Beneficiary Information			
Beneficiary Name (enter exactly as shown on beneficiary’s account)			
Apt. / Unit Number		Street Address (physical address)	
City / Town	Province	Country	Postal Code

Part 3 – Beneficiary Bank / Financial Institution Information			
Beneficiary Bank / Financial Institution Name			
Branch Apt. / Unit Number		Branch Street Address	
City / Town	Province	Country	Postal Code
Routing Code / SWIFT Code / BIC		Beneficiary Bank Account Number	

Purpose of the wire transfer (please feel free to attach any supporting information/details)
--

Correspondent / Intermediary Bank Information (if applicable)			
Correspondent / Intermediary Bank Name			
Branch Apt. / Unit Number		Branch Street Address	
City / Town	Province	Country	Postal Code
Routing Code / SWIFT Code / BIC		Correspondent / Intermediary Bank Account Number	

By signing below, I certify all information is true and correct to the best of my knowledge.

Part 4 – Signed Confirmation	
Member Signature	Date Signed
Joint Member Signature (if applicable)	Date Signed

VPCU Staff Verification – for internal use only	
EMAIL Requests attached VPCU Staff Phone verification <input type="checkbox"/> yes, I can confirm that I called and spoke to the member directly. <i>NOTE: The member may phone in to confirm, please let them know we will process the request. After the request has been processed, please use the phone # on the banking system to advise the member this has been completed.</i>	
VPCU Staff Signature	VPCU Staff Name
Management Signature	VPCU Management Name

Processed by - for internal use only	
VPCU Staff Signature	
Date Signed & Processed (copy attached)	VPCU Staff Name